## FAQ'S FOR SHAREHOLDERS

1. On which Stock Exchange the shares of the Company are listed?

The shares of the Company are listed on the Bombay Stock Exchange. (BSE Limited)

2. What are the contacts details the Company's RTA?

Bigshare Services Pvt. Ltd.

1<sup>st</sup> floor, Bharat Tin Works Building, Opp. Vasant Oasis Makwana Road, Marol, Andheri East, Mumbai 400059; Tel: 022 6263 8256 / 8200; Fax: 022 – 62638299 Email: <u>investor@bigshareonline.com</u>; Website: www.bigshareonline.com

3. How to contact the Compliance Officer of the Company?

Shareholders of the Company can contact Ms. Ashwini Ambrale, Company Secretary & Compliance Officer at 3-A, Shivsagar Estate, North Wing, Dr. Annie Besant Road, Worli, Mumbai – 400 018. Tel: 022 6622 7575; Fax: 022 6622 7600 ;Email: <u>anuh@sk1932.com</u> Website: <u>www.anuhpharma.com</u>

4. I wish to receive communications electronically. What do I do?

The Company sends electronic communication to all shareholders whose e-mail IDs are available. Shareholder holding shares in physical mode and who have not updated their email addresses with the Company are requested to update their email addresses by writing to the Company's Registrar and Share Transfer Agent, Bigshare Services Private Limited (Bigshare) at investor@bigshareonline.com. Members holding shares in physical form are requested to submit request letter mentioning the Folio No. and Name of Shareholder along with scanned copy of the Share Certificate (front and back), self-attested copy of PAN card and Aadhaar card for updation of email address. Members holding shares in dematerialized mode are requested to register / update their email addresses with their Depository Participants.

5. Where will I get all the information relating to Corporate Actions of the Company?

Shareholders seeking information pertaining to Corporate Actions can get the information from the link: <u>https://www.bseindia.com/stock-share-price/anuh-pharma-ltd/anuhphr/506260/corp-actions/</u>

6. Whom should I contact in case of non-receipt of Dividend/Annual Report?

In-case of non-receipt of Dividend/ Annual report, the Shareholder can contact Company's RTA by writing an e-mail to Bigshare Services Pvt. Ltd at designated Email-ID : <u>investor@bigshareonline.com</u> Shareholders can also write mail to Company at its designated Email-id <u>anuh@sk1932.com</u>.

7. Can I transfer shares in physical mode?

As per the provisions of Regulation 46 of Securities Contracts (Regulation) (Stock Exchanges and Clearing Corporations) Regulations, 2018, securities of the Company (being a recognised stock exchange) shall be held in dematerialised form only. In addition to that, the amendment to Regulation 40 of SEBI (Listing Obligation and Disclosure Requirements) Regulations, 2015 has mandated that transfer of securities would be carried out only when securities are held in dematerialised form with effect from December 5, 2018 which was extended by SEBI up to April 1, 2019 via press release dated December 3, 2018.

8. What is dematerialization of shares? What is the Procedure for dematerialization of shares?

Dematerialisation is the process by which a Shareholder can get physical certificates converted into electronic mode. A Shareholder intending to dematerialise its securities needs to have an account with a depository participant (DP). The Shareholder has to surrender the certificates registered in its name to the DP. After intimating Depository electronically, the DP sends the securities to the concerned Issuer/ R&T agent. Depository (CDSL or NSDL) in turn informs the Issuer/ R&T agent electronically, using Depository system, about the request for dematerialisation. If the Issuer/ R&T agent finds the certificates in order, it registers Depository as the holder of the securities (the Shareholder will be the beneficial owner) and communicates to Depository the confirmation of request electronically. On receiving such confirmation, Depository credits the securities in the depository account of the Investor with the DP.

9. What is the procedure of issuing duplicate share certificate?

Procedure of issuing duplicate share certificate is as follows:

- 1. True copy of fir or acknowledgement of police complaint with rubber seal of the police station (to be furnished in English for out of Maharashtra shareholders) Certificate details to be mentioned like Name of the company, Certificate number, and Distinctive number and Folio number.
- Indemnity bond & affidavit executed and notarized on stamp papers of Rs. 500/- and Rs. 100/- respectively with photograph of applicant, the draft of which is enclosed. (Witness should be other than family member).
- 3. An advertisement to be published in a national daily (English newspaper) as per the attached format. The full sheet of the particular page in which the advertisement is printed also be attached. (If the market value of shares is more than Rs. 10,000/-)
- 4. Self attested copy of pan card (compulsory) along with Aadhar and voter id
- 5. Self attested copy of telephone bill / electricity bill (not older than 3 months).
- 6. Signature attestation by bank manager under his / her official stamp & seal with complete bank address & telephone number.
- 7. Self attested copy of pan and Aadhar card of witness mentioned in Indemnity Bond.
- 8. Original cancelled cheque leaf with name of the shareholder(s) printed of the same bank from where the above Signature attestation obtained.
- 9. Notarised copy of registered rent agreement (if applicable)
- 10. Notarised copy of death certificate (if applicable)

Formats of the aforesaid forms are available on the website of our RTA i.e. Bigshare Services Pvt. Ltd. the web link is as follows:

https://bigshareonline.com/Resources.aspx

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